	Days	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Daily	
January	31																																	
February	28 59																																	1 st qtr
March	31 90																																	
April	30 120																																	
May	31 151																																	2 nd qtr
June	30 181																																	
July	31 212																																	
August	31 243																																	3rd qtr
Septber	30 273																																	
October	31 304																																	
Novber	30 334																																	4th qtr
Decber	31 365																																	
Make			w fo	or ea	ich c	omr	olete	ed pa	age I	bevo	ond t	the '	'Dai	lv" a	bov	e. T	otal	the	mor	nth's	s "ex	tras	" in	the	dott	ed h	oxe	S.	 2 ر	L st qu	ıarte	r "ex	ktras":	
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Add numbers from top table "Count" and calculate each quarter											
Jan -	Feb -	Mar -		Apr -	May -	Jun -					
Jul -	Aug -	Sept -		Oct -	Nov -	Dec -					

Add all 8 shaded squares to get this year's total completed pages										
	Jan-Mar	Apr-Jun	Jul-Sep	Oct-Dec						
Daily										
Extras										

4th quarter "extras": ____